

Solomons Island Cycling  
SIC Leaders Meeting  
Meeting Minutes

**Date:**February 6, 2016

**Time:** 12:00 pm

**Location:** Salas's Mexican Cafe

**Address:** 11789 HG Trueman Road

**City and State:**Lusby, MD 20657

**Opening:**

Continuation from previous week's meeting, Jan. 30, 2016, to make a final decision to make the Solomons Island Cycling (SIC) group a legitimate, independent, and organized club. The event was created by Brad Hall via Facebook to the ride leaders of Solomons Island Cycling (SIC) and Patuxent Adventure Center (PAC)..

**Attendance:**

Present: 8 out of 13 SIC/PAC ride leaders- Brad Hall, Gunnar Rempel, Nadine Hughes, John Sison, Wes Chester, Richard Mervine, Brian Raines, Shannon Pasch

- Absent: 5 out of 13 SIC/PAC ride leaders- Tom King, Luis Soto, Haydin Grotz, Eric Welch, Melissa McCormick

**Quorum Validation:**

Majority

**Approval of Agenda:** N/A Verbal discussions prior to the meeting

**Approval of Minutes:** N/A Verbal discussions prior to the meeting

**Old Business:**

- Solomons Island Cycling is a group of cyclists with a variety of interests and abilities. The group was started in May of 2014 with just a few riders. It has since grown to a membership of 270 according to the approved members on the Solomons Island Cycling Facebook page. The group is currently affiliated with Oxon Hill Bicycle and Trail Club and abide by their rules and guidelines. Concerns about protection from liability, the increase in participants, the desire to sponsor events and become more involved in the community have been determining factors to move to forming a more legitimate, independent, and an organized club.

**New Business:**

- Motion was made by Brad Hall to have the Solomons Island Cycling group become a legitimate, independent, and an organized club.

**Vote:**

- 7 in favor, 1 vote verbal representation from an absent member and 1 abstained. Resolved and motion carried in favor.

**Special Projects:**

- Gateway Clinic- Wes Chester- A clinic designed by Patuxent Adventure Center to address cycling safety and transition into cycling in groups.

**Next Steps to Starting an Organized Club**

- Liability Insurance- Gunnar Rempel research providers and prices
- Federal Employer Identification Number (EIN) Brad Hall and Richard Mervine-the process and contact with the Maryland Secretary of State (SOS)
- Financial Management Richard Mervine (?) I bet he would be really good with this if he is willing, along with a budget committee. Startup expenses and membership dues and how to collect monies (paypal, PAC)
- Secretary- Minutes scribe Nadine Hughes for the 2/6/2016 meeting
- Public Relations- Shannon Pasch retention of members (perks). She had some good ideas.
- Jersey Design- Tom King to focus more on the Patuxent Adventure Center logo as a major sponsor.
- Social Networking: Brian Raines creation and maintenance of the web page <http://solomonsislandcycling.com/>

**Questions and Concerns:**

- Setting guidelines for pre-ride briefs- perhaps drafting a checklist?
- Educating ride leader abilities and etiquette
- Draft a message to the 270 members of the decision to become a club - Facebook Page and Web page?- Who will do this and when?
- Timeline for moving the process of becoming an organized club forward?
- Adopt-A-Highway cleanup dates: 4 times per year- May, July, August, and October or April, June, August, and September with an end of year celebration?
- Possible places to hold member meetings- Chesapeake Ranch Club- club house, PAC shop after hours. Depending on the number of members showing up.
- Election of a temporary board- the minimum= a president, a secretary, and a treasurer. Need names. Who is willing and able?
- Minutes scribe- Nadine Hughes will not be available for the 2/13/2016 meeting. Will someone be willing to take minutes? Shannon Pasch? There will be a template available on google docs as a guide.

**Next Meeting:**

**Date:** February 13, 2016

**Time:** 8:00 am

**Location:** Patuxent Adventure Center

**Address:** 13860 Solomons Island Road

**City and State:** Solomons, Maryland 20688

**Adjournment:**

Meeting was adjourned at 1:30pm.

**Respectfully Submitted By:**

Nadine Hughes

signature required