

**Solomons Island Cycling (SIC)
SIC Leaders Meeting
Meeting Minutes**

Date: June 19, 2017

Time: 1800

Location: Southern Community Center

Address: 20 Appeal Lane

City and State: Lusby, MD 20657

Event created by Brian Raines SIC president, on SIC Board of Directors and Solomons Island Cycling Facebook Page and SIC.Bike Calendar of Event. Open to all SIC members

I Call to order by SIC President Brian Raines – 1805

Present: 6 members

Brian Raines

Nadine Hughes

Darcy Richards

Richard Mervine

Shannon Petitjean

Tom King

Absent: 1 member

Austen Garner

Guest: 2 SIC members

David Randle

Chris Tippet

Quorum Validation:

Majority 4 out of 7 members

Opening Statements/Agenda:

- Approval of the Agenda
- Approval of the Minutes
- Approval of the Treasure's report
- Reports from committees
- Old Business
- New Business
- Comments and Announcements
- Adjournment

II Motion to approve the Agenda

- Motioned by Darcy Richards
- Seconded by Richard Mervine
- All in favor motion carried

III Motion to approve minutes from May15, 2017 version 2 to include a detailed insurance report submitted by Richard Mervine

- Motioned by Darcy Richards
- Seconded by Richard Mervine
- All in favor motion carried

IV Reports

Treasurer's Report

- See report on solomonsislandcycling.com
- If a member hasn't renewed after 30 days the member will then become inactive

Committee/Task Report

Special Events Committees

Glyn Phillips with support from other SIC members

Not available – no report

Adopt-A-Highway

Scheduled for Sunday June 25,2017@1000

This was a change to the previous scheduled June 18, 2017 (Father's Day)

Road Captain Report

Shop was closed and the clip board for was not available for check in- Suggestion was made to keep extra blank copies of sign in or just a plain paper will suffice. Clip board sign in for guests is critical, alternative is to sign in on line as a guest.

Maritime Metric Report by David Randel

- Possible dates
April 7 or April 14 of 2018
- Where to put rest stops will determine the course
- Sponsors
Some suggestions were –Perigeaux Vineyards, Mully's Brewery, Calvert Marine Museum
- Volunteers
Some suggestions were- Calvert County ROTC, National Honor Society
- Shirts
Trifit multicolor sublimation jerseys for \$11.00 or \$12.00
- Objective-
Membership drive

VI Old Business-

- Bike Cleaning Program at PAC – Brian Raines
Was a major success and should do it again.
- Gals Mountain Biking Clinic- Nadine Hughes
Suggestion was made to have Part 1 for beginners and a Part 2 for advanced beginners
Schedule another clinic sometime in October-
Is it a SIC event or a SMMB event or both?

Social Media Committee Brian Raines

- It was discussed and determined that current practices are fine
- No action required

Motion for Solomons Island Cycling Facebook posts that involve the exchange of money such as selling items or fund raising be limited to SIC Members only

- Motion by Darcy Richards
- Seconded Tom King
- All in favor motion carried

501(c)7 Status- Richard Mervine

- Finalized and recognized as 501(c)7
- Articles of incorporation- makes the club incorporated accountable and not the members for any lawsuits.
- IRS 990-N our tax filing complete- added documents on pages 6-8

Using Facebook BoD grop for board business- Brian Raines

- A board member can make a motion via Facebook post on the BoD group. It should for phrased as a motion - it should begin with “I make a motion...” to keep it separate from other chatter
- For discussion it must also be seconded (just like a board meeting)
- At this point there is discussion on the post (nothing you say in this discussion is considered a yes or no vote)
- After a reasonable time AND when everyone has seen the post the motion will be added to the group as a voting poll by the President
- For a motion to carry there must be unanimous consensus (all 7 BoD members)- otherwise motion is tabled to a BoD meeting
- The secretary will record these actions and votes as FB meeting minutes as appended in the next meeting.
- Any director at any time has the ability to request the motion be tabled and placed on the agenda for the next board meeting. Discussion will at that point cease and will ensue again in person.

This should allow us to use FB for this purpose for procedural or non-controversial items or follow ups to meeting discussions that need to be finalized.

Motion to make Using Facebook BoD group for board business-

Motioned by Darcy Richards
Seconded by Tom King
All in favor motion carried

VI New Business

July Special Event/Party (Shannon Petitjean) –

- Impromptu event and up for discussion.
- We currently have 3 events in place- End of Year Pool Party- Tom King, Christmas Party-Hickmans, Season Kickoff –CRE Clubhouse

SIC Jersey/kit design (Shannon Petitjean) –

- Tom King and Shannon Petitjean to connect with Russ Moring at PAC to come up with some ideas

VII Comments and Announcements

What is the difference between a club ride and one posted on Facebook?

Action Items:

To Do	In Progress	Done
<p>Brian Raines- Talk to County tourism In conjunction with restaurant?</p> <p>Richard Mervine To get in touch with the Calvert Marine Museum to ask for sponsorship for the Maritime Metric and use as a start/finish</p> <p>Tom King-Shannon Petitjean Open discussion with Russ Morin at PAC about jerseys. Standard design and quality. JL Belo material that Shannon has. Specialized is primal.</p> <p>Brian Raines to revise the group ride policy – guidelines for posting rides on Facebook.</p> <p>Maritime Metric Committee David Randell and Brad Hall Submit a budget and a plan Possible dates are April 7,2018 or April 14, 2018</p> <p>Nadine Hughes- Fall Gals Mtbing Clinic possible dates, SIC and/or SMMB event?</p>	<p>Chris DeFalco – To post events on the calendar</p> <p>Adopt-A-Highway dates: April 30, 2017 @ 1pm June 25, 2017 @ 10am August 20,2017 October 15, 2017</p>	<p>Austin Garner- PAC to come up with a clinic for basic mechanics date to be determined</p> <p>Road Captain or Nadine Hughes</p> <p>AJR time will move to 8:00am starting 5/20/2017 WWR time will move to 6:00pm These two need to be changed on Facebook and on PAC’s chalk board near the door.</p> <p>Richard Mervine- send out email reminders for membership dues- remove payment can be made at the shop</p> <p>Brian Raines- How to clean your bike clinic June 10, 2018 after AJR- Weather dependent. (10:30)</p> <p>Gals Mtbing Clinic May 21, 2017 0900 St. Mary’s Lake</p>

Next Meeting:

Date: August 21, 2017

Time: 1800

Location: Southern Community Center

Address: 20 Appeal Lane

City and State: Lusby, MD 20657

VII Adjournment

Motion to Adjourn by Brian Raines

Seconded by Darcy Richards

All in favor motion carried

Adjournment: 2011

Respectfully Submitted by:

Nadine Hughes



Signature Required: Hard copy of minutes will be housed in the secretary's binder

Form 990-N

Electronic Notice (e-Postcard)

OMB No. 1545-2085

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2016

Open to Public Inspection

A For the 2016 Calendar year, or tax year beginning 2016-01-01 and ending 2016-12-31

B Check if available

- Terminated for Business
 Gross receipts are normally \$50,000 or less

C Name of Organization: SOLOMONS ISLAND CYCLING

PO Box 91, Lusby, MD, US,

20657

D Employee Identification

Number 81-1458581

E Website:

sic.bike

F Name of Principal Officer: Richard Mervine

44544 Aspen LN, California,

MD, US, 20619

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

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The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

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Your Form 990-N(e-Postcard) has been submitted to the IRS

- **Organization Name:** SOLOMONS ISLAND CYCLING
- **EIN:** 811458581
- **Tax Year:** 2016
- **Tax Year Start Date:** 01-01-2016
- **Tax Year End Date:** 12-31-2016
- **Submission ID:** 10065520171561256375
- **Filing Status Date:** 06-05-2017
- **Filing Status:** Pending

MANAGE FORM 990-N SUBMISSIONS



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EIN	Organization Name	Tax Year	End Date	Created On	Status	Submission ID	Action
81-1458581	SOLOMONS ISLAND CYCLING	2016	12-31-2016	06-05-2017	Accepted	10065520171561256375	

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CREATE NEW FILING